



# Governor's Environmental Corps

Illinois Environmental Protection Agency · 1021 North Grand Ave East, Springfield, IL 62702

- WHO:** College Students (must have completed your sophomore year prior to the start of the summer program and must be currently enrolled in full-time undergraduate/graduate program)
- WHAT:** Governor's Environmental Corps  
\$1645/mo
- WHEN:** June 4—August 3, 2012 (9 weeks)  
Monday—Friday, 8:30 a.m.—5:00 p.m.
- WHERE:** Illinois Environmental Protection Agency  
Springfield Headquarters & Regional Office Locations (page 6)
- WHY:** To promote environmental awareness and environmental education and to provide a comprehensive knowledge of issues and careers in the environmental field.

## PROGRAM SUMMARY

The Illinois Environmental Protection Agency (Illinois EPA) is sponsoring the 21st annual Governor's Environmental Corps (GEC) summer internship program, which will continue to be privately funded by Illinois corporations. We are searching for students with a background in biological sciences, physical sciences, chemistry, engineering, business, communications, environmental education and law, who are looking for a unique and comprehensive summer internship experience.

During the course of the nine week program approximately twenty-five (25) participants will work in specific areas of the Illinois EPA such as: Air, Land, Water Pollution Control, Public Water Supplies, Laboratories, Legal Counsel or outreach and assistance programs.

## EXAMPLES OF PROGRAM POSITIONS AVAILABLE

Field office sampling and inspections (air, land, and water pollution), laboratory analysis, waste water, drinking water, groundwater, air quality, solid or hazardous waste, remedial projects, legal counsel and outreach.

## ADDITIONAL TRAINING

For students primarily in the Springfield area, there will be the opportunity for additional training and field trips. Examples include: tours of a landfill, a wastewater or drinking water treatment plant, and industrial facilities. Students in Illinois EPA's regional offices will spend the majority of their normal working hours in the field visiting many of these same types of facilities.

## HOW TO APPLY

Complete and return the attached application packet and reference form by the due date listed below. Students who participated in previous Corps are not eligible. Please note: if you are not attending an Illinois college/university, you must have Illinois residency. **Applicants will be required to attend an interview with the selection committee.**

**APPLICATIONS AND REFERENCE FORMS MUST BE POSTMARKED BY MARCH 9, 2012.**



# Governor's Environmental Corps

Illinois Environmental Protection Agency



## INTRODUCTION

Thank you for your interest in the Governor's Environmental Corps Internship. Applicants for this nine week internship must meet the following criteria in order to apply:

- ▶ Attend a face-to-face interview in late March or early April if selected from the applicant pool. Interviews will be necessary to make it to the final round of consideration.
- ▶ Start work on Monday, June 4, 2012, and work the full nine weeks (with the exception of the July 4th holiday). Extended vacations should be scheduled before and after the dates of the internship.
- ▶ You must be a permanent Illinois resident or attend a university/college in Illinois.
- ▶ Possess a valid driver's license.
- ▶ Provide transportation to and from work as well as off-site meeting locations.

**Submitting the completed application certifies the applicant meets the above criteria.**

## APPLICATION FORM

### SECTION 1 (Personal Information)

Name \_\_\_\_\_

Address (at school) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

School address and phone number effective through this date \_\_\_\_\_ **MM/DD/YY**

E-mail address \_\_\_\_\_

Home Address  
(If different from above) \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

Local/Hometown Newspaper \_\_\_\_\_

Birth date (Optional) \_\_\_\_\_ **MM/DD/YYYY**

College Currently Attending \_\_\_\_\_

City, State, Zip \_\_\_\_\_



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

College Major \_\_\_\_\_

College Minor \_\_\_\_\_

Grade Point Average (and scale) \_\_\_\_\_

*(entering in fall, 2012)*

Junior  Senior  Graduate Work

Parent(s) or spouse Name, Address(es), and Phone Number(s) \_\_\_\_\_

---

---

---

## SECTION 2 (Educational Background)

**HIGH SCHOOL**—Year of graduation \_\_\_\_\_

*(Please list courses taken in the appropriate area below)*

Science	Math	Computer Courses (and software programs)

List the computer software packages you are currently familiar with:

---

---

---

---



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### SECTION 2 (Educational Background—continued)

**COLLEGE**— In addition to completing the form below **please attach a copy of your latest transcript and list of courses you are currently taking. The transcript does not need to be official.**

LIST UNDERGRADUATE AND GRADUATE HOURS SEPARATELY			INDICATE THE ACTUAL NUMBER OF SEMESTER OR QUARTER HOURS				DO NOT INCLUDE COURSES MORE THAN ONCE			
FIELDS OF STUDY LIST ACTUAL CREDIT HOURS	UNDERGRADUATE		GRADUATE		FIELDS OF STUDY LIST ACTUAL CREDIT HOURS	UNDERGRADUATE		GRADUATE		
	# OF SEM HRS	# OF QTR HRS	# OF SEM HRS	# OF QTR HRS		# OF SEM HRS	# OF QTR HRS	# OF SEM HRS	# OF QTR HRS	
Accounting					Humanities					
Actuarial Science					Human Services					
Afro-American Studies					Hydrology					
Agriculture					Industrial Arts					
Agronomy					Industrial Hygiene					
Animal Science					Insurance					
Architecture					Journalism					
Art					Law (specify)					
Atmospheric Science					Law Enforcement					
Audiovisual Instruction					Library Science					
Bacteriology					Limnology					
Biochemistry					Mgmt Info Systems					
Biology					Marketing					
Biostatistics					Mathematics					
Botany					Medical Records					
Business Admin/ Mgmt					Medical Technology					
Cell/Molecular Biology					Medicine					
Chemistry					Microbiology					
Computer Science					Nursing (specify)					
Conservation					Park Management					
Criminal Justice					Pastoral Counseling					
Criminology					Pharmacy					



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### SECTION 2 (College—continued)

LIST UNDERGRADUATE AND GRADUATE HOURS SEPARATELY			INDICATE THE ACTUAL NUMBER OF SEMESTER OR QUARTER HOURS EARNED				DO NOT INCLUDE COURSES MORE THAN ONCE			
FIELDS OF STUDY	UNDERGRADUATE		GRADUATE		FIELDS OF STUDY	UNDERGRADUATE		GRADUATE		
LIST ACTUAL CREDIT HOURS	# OF SEM HRS	# OF QTR HRS	# OF SEM HRS	# OF QTR HRS	LIST ACTUAL CREDIT HOURS	# OF SEM HRS	# OF QTR HRS	# OF SEM HRS	# OF QTR HRS	
Demography					Physics					
Dietetics, Nutrition					Political Science/Govt					
Divinity/Theology					Programming					
Early Childhood Development					Psychology					
Economics					Public Administration					
Education (specify)					Radio-Television					
Engineering (specify)					Recreation					
Engineering Technology					Rehab Counseling/ Admin					
Environmental Science					Risk Assessment					
English					Secretarial Science					
Entomology					Social Work					
Environmental Health					Sociology					
Epidemiology					Soil Science					
Finance					Speech and Drama					
Fire Science					Statistics					
Fish Management					Therapy (specify)					
Food Service Mgmt					Toxicology					
Foreign Language (specify)					Urban Studies					
Forensic Science					Wildlife Management					
Forestry					Zoology					
Geography					Other:					
Geology										
Genetics										
Guidance & Counseling										
Health/Public Health										
History										
Home Economics										

Attach separate sheet of paper for additional coursework if necessary.



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### SECTION 3 (Area of Interest)

The Illinois EPA is headquartered in Springfield with regional offices throughout the state. Illinois EPA staff work on environmental issues and challenges in a variety of fields. We are looking for students who are interested in learning more about environmental programs in the regulatory compliance setting.

We would like to know about your interests in the environmental field so that we can attempt to match you to the best positions available. We cannot, however, guarantee that selected candidates will be matched with their first choice. Please note that approximately two thirds of the available positions are located in the Springfield area. Please *also note* regional office positions expose students to air, land and water program operations over the course of the internship.

The program does not provide housing. Many students working at headquarters that do not have accommodations in Springfield have made short term dormitory arrangements at the University of Illinois at Springfield (217-206-6190).

*If you would like to learn more about specific positions, please contact Kurt Neibergall at 217-785-3819 for further details.*

#### 3a. Field of Interest

Please rank on a scale of one to three (1, 2 & 3 one being the highest) your top three choices of interest in program areas with the Illinois EPA. NOTE: Choices listed in bold are available in the Springfield (Agency Headquarters) only. (Do not mark more than three [3] choices.)

- |                                    |                            |                                    |
|------------------------------------|----------------------------|------------------------------------|
| ___ Air Pollution Control          | ___ Land Pollution Control | ___ Water Pollution Control        |
| ___ <b>Laboratories</b>            | ___ Public Water Supply    | ___ Field Inspections/Sampling     |
| ___ <b>Legal Counsel</b>           | ___ Land Remediation       | ___ <b>Outreach/Communications</b> |
| ___ <b>Environmental Education</b> |                            |                                    |

#### 3b. Office Locations *(choose only one)*

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> Springfield (Agency Headquarters) | <input type="checkbox"/> Des Plaines  |
| <input type="checkbox"/> Rockford                          | <input type="checkbox"/> Peoria       |
| <input type="checkbox"/> Champaign                         | <input type="checkbox"/> Collinsville |
| <input type="checkbox"/> Marion                            |                                       |

If we are unable to place you in your selected Regional Office, would you consider a position at another Regional Office?

Yes  No

In the Springfield Office?

Yes  No

If so, which one? \_\_\_\_\_



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### SECTION 4 (Optional) (EEO Certification)

The State of Illinois is an equal opportunity employer. To assist in the accomplishment of affirmative action goals, we invite you to complete the following information. Completion of this information is optional. Check ONE box and, if applicable, the appropriate number(s) that apply.

#### FEMALE

#### MALE

 A G

*White not of Hispanic Origin. A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.*

 B H

*Black not of Hispanic Origin. A person having origins in any of the black racial groups of Africa.*

 C J

*Native American. A person having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community.*

 D K

*Asian American. A person having origins in any of the original peoples of the Far East. Southeast Asia, the Indian subcontinent or Pacific Islands. This area includes for example, China, Japan, Korea, the Philippine Islands, and Samoa.*

 E L

*Hispanic. A person of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race.*

1. blindness

2. deafness/hearing impairment

3. orthopedic impairment

4. cardiovascular disorder

5. mental disorder

6. nervous system disorder

7. respiratory related impairment

8. loss of limbs

9. other (specify) \_\_\_\_\_

### SECTION 5 (Essay)

In 350 words or less on a separate piece of paper, please answer the following essay question: What do you see as the greatest challenge currently facing state environmental regulators and what new approaches and solutions do you think are needed to address that challenge? (Up to two challenges and solutions may be addressed in the essay.)



# Governor's Environmental Corps

---

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### MAIL YOUR COMPLETED APPLICATION PACKET TO:

Governor's Environmental Corps  
Attn: Kurt Neibergall #5  
Illinois Environmental Protection Agency  
1021 North Grand Avenue East  
P.O. Box 19276  
Springfield, Illinois 62794-9276

For more information call 217-785-3819 and leave a voice message

**APPLICATION PACKETS MUST BE POSTMARKED BY MARCH 9, 2012.  
REFERENCE FORM MUST BE MAILED SEPARATELY  
AND MUST ALSO BE POSTMARKED BY MARCH 9, 2012.**

- √ Have you sent your reference form to the appropriate contact for prompt completion and followed up on its return? Your application will not be deemed complete until your completed reference form is received.
- √ Applicants will be screened based on the details in the application and answer to the essay question. Selected candidates from the screening process will be contacted by e-mail and/or phone after the close of the application period (March 9, 2012) to schedule an interview date and time, provide directions to the interview location and answer any other questions you may have in preparation for the interview. Face-to-face interviews will be scheduled in late March and/or early April, once the screening process is complete.



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### REFERENCE FORM

Name of applicant \_\_\_\_\_

**Instructions for student:** This evaluation form must be completed by a teacher/instructor, school counselor, principal or dean who is not related to you and must be mailed separately from the application.

**Instructions for the evaluation:** Please circle the most appropriate rating for each criteria and complete both pages of the form.

1. **Appearance:** Creates a favorable impression through acceptable attire, grooming, and personal hygiene.

Excellent                      Good                      Fair                      Poor                      Very Poor

2. **Learning Ability:** Demonstrates an ability to understand and absorb new information quickly.

Excellent                      Good                      Fair                      Poor                      Very Poor

3. **Motivation:** Exhibits energy and a desire to achieve. Has goals and works toward successful completion of them.

Excellent                      Good                      Fair                      Poor                      Very Poor

4. **Responsibility:** Is dependable and trustworthy. Meets obligations and can be "counted on."

Excellent                      Good                      Fair                      Poor                      Very Poor

5. **Friendliness and Ability to Work with Others:** Is liked and respected by others. Establishes cohesive, effective and collaborative relationships with others. Cooperates with those in authority.

Excellent                      Good                      Fair                      Poor                      Very Poor

6. **Resourcefulness/Initiative:** Action-oriented and results-oriented. Actively seeks out opportunities and makes contributions rather than doing enough just to "get by."

Excellent                      Good                      Fair                      Poor                      Very Poor

7. **Excellence Standards:** Strives for and consistently achieves quality results.

Excellent                      Good                      Fair                      Poor                      Very Poor



# Governor's Environmental Corps

Illinois Environmental Protection Agency

## APPLICATION FORM (continued)

### REFERENCE FORM (continued)

8. **Track Record:** Completes assignments in a timely and thorough manner.

Excellent                      Good                      Fair                      Poor                      Very Poor

9. **Well-rounded Individual:** Achieves sufficient balance between school, work, family and other social activities. Does not easily "stress out."

Excellent                      Good                      Fair                      Poor                      Very Poor

10. I recommend this applicant for the Governor's Environmental Corps.

Yes                       No

11. Any additional comments you could provide about this student would be appreciated.

---

---

---

Signature \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

Name of College/University \_\_\_\_\_

### MAIL TO:

Governor's Environmental Corps  
Attn: Kurt Neibergall #5  
Illinois Environmental Protection Agency  
1021 North Grand Avenue East  
P.O. Box 19276  
Springfield, Illinois 62794-9276

**REFERENCE FORMS MUST BE POSTMARKED BY MARCH 9, 2012.**