

**IEPA - Facilities Planning Submittal Checklist
For Projects Seeking Assistance Under the ARRA of 2009**

Before the Agency will begin review of a Facilities Plan, **ALL of the items below** comprising the basic minimum requirements of a Facilities Plan must be included and the **page number(s) of ALL items** noted. **If any of the basic information is not provided the planning and loan application will be returned.**

Facilities planning should contain all pertinent information detailed in emergency rules filed to implement provisions of the American Recovery and Reinvestment Act of 2009. Loan applicants should be familiar with their planning responsibilities as detailed in those rules and as derived from Ill. Adm. Code 35, Sections 365.520 and 530.

Loan Applicant: _____ Agency Use: L17

Consulting Engineer: _____ Phone: _____

Project Description: _____

Page(s)

Loan applicant's background information including location, historical population, makeup of customer base, conditions effecting growth, and 20 year design population/customer base.

Map(s) of existing FPA boundaries and discussion of any necessary modifications.
Note: FPA boundary modifications entail additional requirements, review and sign-offs.

Detailed description of the EXISTING collection system and treatment facilities, along with a clear identification for the need of the proposed project(s).

Where applicable, information regarding an anti-degradation analysis pursuant to Ill. Adm. Code 35 Section 302.105 for a new or modified NPDES Permit.

Discussion of existing and proposed NPDES Permit limits.

Detailed discussion of the chosen alternative's capability to maintain compliance with all applicable laws and regulations in addition to addressing the identified system need(s).

Basis of Design for Chosen Alternative. The preliminary engineering data should include, to the extent appropriate, flow diagrams, unit process descriptions, detention times, flow rates, unit capacities, etc. to demonstrate that the proposed project will be designed in accordance with 35 Ill. Adm Code 370.

Page(s)

Inventory of environmental impacts of chosen alternative and a discussion of the measures required during design and construction to mitigate or minimize negative environmental impacts.

Note: The IEPA Loan Applicant Environmental Checklist must be signed by the loan applicant's authorized representative and submitted to the Agency with all applicable sign-offs before a final Planning approval can be issued.

Reproducible 8.5 x 11 inch map(s) showing the project(s) location(s) relative to the community.

Detailed cost estimate for the alternative selected, including both capital and O, M & R costs over the 20-year planning period. The estimate should include cost items for design engineering, construction engineering, bidding, legal, construction and contingency.

Implementation plan for the proposed project including the anticipated construction schedule, the financial schedule, including necessary financial arrangements for assuring adequate annual debt service and O,M & R coverage requirements and a description of the dedicated source of revenue necessary for loan repayment. List any other funding involved in the project.

Detailed description of the existing residential rate structure, average water consumption or the basis for billing, current average monthly residential bill, any proposed rate changes and the proposed average monthly residential bill as a result of the project(s).

Three Copies of the Facilities Plan and related documents should be submitted to:

Infrastructure Financial Assistance Section (IFAS)
Illinois Environmental Protection Agency
1021 North Grand Ave. East
P.O. Box 19276
Springfield, IL 62794-9276

IFAS will distribute the planning documents to the appropriate Agency staff for review, comment and approval. IFAS will contact the loan applicant if further information is needed.