

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY/BUREAU OF WATER
Request for Loan Disbursement From the Water Revolving Fund

Borrower: _____

Loan#: _____

Date: _____

INSTRUCTIONS: Use this form when making a request for State loan disbursements. One form must be submitted each time you request a disbursement.

Loan Disbursement Calculation: (Please report TOTAL CUMULATIVE costs incurred to date and submit copies of all supporting invoices.) Please identify, if any, the costs that are being paid with other funding sources.

	<u>Total Cumulative Costs Incurred to Date</u>	<u>Tot. Cumulative Eligible Costs Incurred to Date</u>
Legal	_____	_____
Design Engineering	_____	_____
Construction Engineering	_____	_____
Construction	_____	_____
Other: _____	_____	_____
Total Costs Incurred to Date	_____	_____
Less: Paid with other Funding Sources	_____	_____
Less: Total Interest Earned on Invested Funds		_____
Less: Total Disbursements to Date		_____
NET DISBURSEMENT REQUESTED		<u>_____</u>
<u>Your Current Loan Fund Status (Totals to Date)</u>		
Disbursements Received & Deposited in Fund:		_____
Expended from Fund:		_____
Interest Earned on Fund:		_____
Current Fund Balance:		_____

_____ FOR AGENCY USE ONLY _____

Prepared by _____ Date _____

Approved by _____ Date _____

EFT requested Yes No
 /___/ /___/

DISBURSEMENT REQUESTS

The following items MUST be checked (X) for compliance. If not in compliance, explain in the text of disbursement request letter.

Indicate by checking below that:

- _____a. A current, separate project construction account fund exists.
- _____b. All unexpended loan funds are invested in an interest bearing account.
- _____c. Adequate construction engineering is being provided.
- _____d. The engineering charges have been reviewed and the charges are reasonable, supported by documentation and in accordance with the approved engineering contract.
- _____e. No refunds, rebates or credits have been received by the borrower.
- _____f. Appropriate flood insurance under the national Flood Insurance Act of 1968, as amended, has been acquired and maintained. At the time of FINAL disbursement, evidence must be submitted showing required flood insurance has been purchased for all eligible construction.
- _____g. The sewer/water use ordinance and user rate ordinance incorporating the user charge system have been enacted and submitted prior to the first loan disbursement.
- _____h. The dedicated source of revenue has been enacted and submitted prior to the first loan disbursement.
- _____i. Executed construction contract documents have been submitted prior to the first loan disbursement.
- _____j. Each prime contractor has current and appropriate insurance coverage including workman's compensation, public liability and property damage, fire, and extended coverage including All Risk type of Builders Risk Insurance.
- _____k. If this is a FINAL disbursement request, a set of plans of record (including revised sheets to the plans for all change orders which have been issued) must be sent to the appropriate State Regional Office. Please send a copy of the transmittal letter to the Infrastructure Financial Assistance Section, Illinois Environmental Protection Agency.

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, a true and accurate request for disbursement; that it is made in accordance with the conditions of the loan for the project; and that I am authorized to request disbursements on behalf of the borrower.

Authorized Representative _____ Title _____

(Name printed or typed)