

FISCAL REPORT FORM FOR NPDES PERMITTEES

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY - DIVISION OF WATER POLLUTION CONTROL
 COMPLIANCE ASSURANCE SECTION #19 - P.O. BOX 19276, SPRINGFIELD, IL 62794-9276 (217)782-9720

PLEASE READ INSTRUCTIONS ON BACK AND RETURN BY JANUARY 31ST

1. NAME(S): _____ 2. NPDES PERMIT NO.(S): _____

3. FISCAL YEAR REPORT PERIOD: FROM (MO./YR.) ____/____ TO (MO./YR.) ____/____

USER RATE CLASS	NO. OF CUSTOMERS BILLED AT:	ANNUAL CHARGES BILLED AT:	ANNUAL CHARGES COLLECTED AT:
RESIDENTIAL RATES	_____	_____	_____
NON-RESIDENTIAL RATES (INDUSTRIAL/COMMERCIAL)	_____	_____	_____
TOTALS:	_____	_____	_____

5. CURRENT RESIDENTIAL POPULATION SERVED: _____ PEOPLE

6. DATE USER RATE ADOPTED: (MO./YR.) ____/____ BILLING: MONTHLY _____ QUARTERLY _____ OTHER _____
(OTHER)
 BASE RATE \$ _____ PER FIRST _____ GALLONS OR _____ CU. FT., THEN \$ _____ PER
 (CHECK ONE) _____ 1000 GALLONS OR _____ 100 CU. FT.

7. USING USER RATE, CALCULATE MONTHLY HOUSEHOLD USER CHARGE FOR 8000 GAL. (OR 800 CU.FT.) USAGE.
 HOUSEHOLD USER CHARGE: \$ _____ PER MONTH AT 8000 GAL. (OR 800 CU.FT.) USAGE

<u>ANNUAL REVENUES</u>	<u>ANNUAL EXPENDITURES</u>
USER CHARGES: _____	OPER. & MAINTENANCE: _____
TAXES: _____	DEBT RETIREMENT: _____
INTEREST: _____	CAPITAL IMPROVEMENTS: _____
OTHER: _____	OTHER: _____
TOTAL: _____	TOTAL: _____

9. WHAT ACCOUNT FUNDS ARE AVAILABLE FOR USE, IN WHOLE OR PART, FOR WASTEWATER TREATMENT AND/OR COLLECTION? ENTER THE ENDING BALANCES OF THOSE SPECIFIED IN PARTICULAR, AND ANY PERTINENT OTHERS.

ACCOUNT: <u>REPAIR/REPLACEMENT</u> _____	ACCOUNT: <u>DEPRECIATION</u> _____	ACCOUNT: _____
BALANCE: _____	BALANCE: _____	BALANCE: _____
ACCOUNT: <u>CAPITAL IMPROVEMENT</u> _____	ACCOUNT: <u>BOND</u> _____	ACCOUNT: _____
BALANCE: _____	BALANCE: _____	BALANCE: _____

10. DO USER CHARGE REVENUES COVER OPERATION, MAINTENANCE, AND REPLACEMENT COSTS?
 (CHECK ONE) YES _____ NO _____ IF NO, EXPLAIN HOW THESE COSTS ARE PAID.

11. IN WHAT YEAR WAS THE LAST MAJOR CONSTRUCTION PROJECT UNDERTAKEN? _____ YEAR

12. ESTIMATE THE NUMBER OF YEARS BEFORE THE NEXT MAJOR CONSTRUCTION PROJECT IS INITIATED. _____ YRS.

13. SIGNATURE: _____ DATE: _____

TITLE: _____ TELEPHONE #: _____

COMMENTS: _____

**INSTRUCTIONS FOR COMPLETING
FISCAL REPORT FORMS FOR NPDES PERMITTEES**

Please note that the required information pertains to only wastewater treatment/collection systems. Do not report any revenues or expenditures associated with other public services or works such as public water supplies. If you already prepare an annual report that documents fiscal matters, it may be submitted only to clarify the data reported on the Fiscal Report Form. The submission of an annual report without a completed Fiscal Report Form will not fulfill the fiscal reporting requirement.

1. Enter the name(s) of the wastewater treatment system(s).
2. Enter the NPDES permit number(s) for the wastewater treatment system(s).
3. Enter the fiscal year period from which report data was obtained. Any fiscal year period may be used provided the period ends within 12 months of the required Fiscal Report submission date.
4. For residential and non-residential (industrial, commercial, institutional, etc.) categories, enter the number of customers, the dollar amount billed, and the dollar amount collected. Calculate and enter totals as indicated. If the number of customers, amount billed or amount collected cannot be separated by category, enter the total number of customers, total amount billed, and the total amount collected only.
5. Enter the residential population currently being served by the wastewater treatment system(s).
6. Enter the date the current domestic user rate was adopted in the sewer use ordinance. Identify the domestic user rate and indicate whether it is billed on a monthly, quarterly, or other basis. If billing is not on a monthly or quarterly basis, specify the other basis used.
7. Using your user rate, calculate the charge for one month at 6000 gallons (or 800 cu. ft.) usage. If a flat rate is charged, then enter the base rate from item 6 above.
8. For annual revenues, enter the annual dollar amounts received from all user charges, taxes, interest, and all other sources of income. "Other" sources of income include penalties, grants, hook up fees, etc. For annual expenditures, enter annual operation and maintenance costs which include power, chemicals, salaries, sludge, equipment repair and replacements, etc. Enter the annual amount of debt retirement, capital improvement associated with wastewater treatment/collection system and all other expenses such as penalties, or miscellaneous costs. Calculate and enter totals as indicated.
9. Identify all accounts available, in whole or in part, for wastewater treatment or collection (i.e. replacement, bond fund, depreciation, capital improvements, etc.) and enter their balances at the end of the reporting period. Use additional sheets if necessary.
10. Indicate whether or not user charge revenues cover operation, maintenance and replacement costs. If they do not, attach an explanation of how these costs are being paid.
11. Enter the year the last major construction project was undertaken.
12. Enter an estimate of the number of years prior to the next major expansion or upgrade.
13. Sign and date the report and include your title and telephone number. Prior to January 31, mail completed form to IEPA, CAS, WWCUMU, BOW #19, P.O. Box 19276, Springfield, IL 62794-9276.